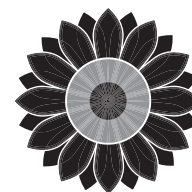


# Supporting Oxford High School with a Direct Debit



I would like to help Oxford High School by making a regular donation.

Title  Mr  Mrs  Miss  Ms  Dr  Other \_\_\_\_\_ Address \_\_\_\_\_

First Name \_\_\_\_\_ \_\_\_\_\_

Surname \_\_\_\_\_ \_\_\_\_\_

Telephone \_\_\_\_\_ Postcode \_\_\_\_\_

Project \_\_\_\_\_

Please pay the Girls' Day School Trust  
the sum of £ \_\_\_\_\_ starting on 1st  or 15th  of   year      
and afterwards on the same day  monthly  quarterly  six monthly  annually



Please fill in the whole form using a ball point pen and send to:  
Oxford High School, Belbroughton Road, Oxford,  
OX2 6XA

## Instruction to your Bank or Building Society to pay by Direct Debit



Name of account holder(s)

\_\_\_\_\_  
\_\_\_\_\_

Bank or Building Society account number Branch sort code

\_\_\_\_\_  
\_\_\_\_\_

Name and full postal address of your Bank or Building Society

To the Manager	Name of Bank or Building Society
Address	
Postcode	

Service User Number:

Reference

\_\_\_\_\_  
\_\_\_\_\_

### Instruction to your Bank or Building Society

Please pay the Girls' Day School Trust Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Girls' Day School Trust and, if so, details will be passed electronically to my Bank/Building Society.

Signature  
**X**

Date

**Bank and Building Societies may not accept Direct Debit instructions for some types of accounts**

This guarantee should be detached and retained by the payer

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the Girls' Day School Trust will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the Girls' Day School Trust to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by the Girls' Day School Trust or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when the Girls' Day School Trust asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

*Thank you for your support*